



# BOARD MEETING MINUTES

MAY 10, 2017

1:30 – 3:00

FDEP CENTRAL DISTRICT CONFERENCE ROOM

<u>Members Present</u>	<u>Officers</u>	<u>Directors</u>	<u>Committees / (Chair)</u>	<u>Guests Present</u>
<input checked="" type="checkbox"/> = Present <input type="checkbox"/> = Absent	<input checked="" type="checkbox"/> Debra Boothe <input checked="" type="checkbox"/> Jimmy Stewart <input checked="" type="checkbox"/> Amy Guilfoyle <input checked="" type="checkbox"/> Danielle Mohan	<input checked="" type="checkbox"/> Christine Daniel <input checked="" type="checkbox"/> Scott Evanson Jane Gregory Brett Robinson <input checked="" type="checkbox"/> Lauren Staly	<input type="checkbox"/> Elections (Open) <input type="checkbox"/> Logistics (M. Colon) <input checked="" type="checkbox"/> Outreach (S. Evanson) <input checked="" type="checkbox"/> Scholarship (D Mohan) <input type="checkbox"/> Social Media/Web (M Alexander) <input type="checkbox"/> Sponsorship (B Robinson) <input checked="" type="checkbox"/> Training (J Stewart)	

## MEETING NOTES

<b>Call to Order</b>	<b>Debra</b>	<ul style="list-style-type: none"> <li>Welcome</li> <li>Announcements:</li> </ul>
<b>Meeting Minutes</b>	<b>Amy</b>	Approval <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Treasurer Report</b>	<b>Danielle</b>	Approval <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Old Business</b>	<b>Debra</b>	<ul style="list-style-type: none"> <li>Debra to contact SW regarding E2 Day-Addendum to Contract for washable plates.</li> <li>All board members are requested to obtain door prizes for the event. Jimmy to start a list of people we have asked for donations. Jimmy to ask Universal for a donation. Debra to ask SeaWorld, Sea turtle conservation group, and helicopter tours. Christine will attempt to obtain state park passes.</li> <li>Board members needing name tags or t-shirts, please email Danielle.</li> <li>Jane to contact Guy Harvey as potential key note speaker.</li> <li>Debra, Jimmy, and Christine to man the booth for the FDEP Central District Open House - June 15<sup>th</sup> from 10 am to 4 pm.</li> <li>Amy and Jane to man the booth at ACFS Safety Day May 17. Amy to check with Brett on registration.</li> </ul>
<b>Committee Updates</b>	<b>All</b>	<ul style="list-style-type: none"> <li>Logistics <ul style="list-style-type: none"> <li>No update.</li> </ul> </li> <li>Outreach <ul style="list-style-type: none"> <li>Summer social – Winter park restaurant on July 12<sup>th</sup>. Scott to work with CFAEP on specific location.</li> <li>Lauren to ask Ruth R if she could speak in August.</li> </ul> </li> <li>Scholarship <ul style="list-style-type: none"> <li>Winner Amanda Desormeaux plans to attend E2 Day.</li> </ul> </li> <li>Training <ul style="list-style-type: none"> <li>Could use a few more volunteers for the committee. Need editors for the program.</li> </ul> </li> <li>Sponsorship <ul style="list-style-type: none"> <li>Committee should start signing up sponsors. The early bird discount ends on June 30. Will add a plastic cup sponsor to have a METRA logo on one side and the sponsor's logo on the other side. Committee will ask for door prizes while signing up exhibitors.</li> </ul> </li> <li>Web/Social Media <ul style="list-style-type: none"> <li>Debra to speak to Michael about Eventbrite and updating the website with E2 Day material.</li> </ul> </li> </ul>
<b>New Business</b>	<b>All</b>	<ul style="list-style-type: none"> <li>Ask Jane how the Board previously ordered Tervis Tumblers.</li> </ul>

<b>Meeting Speakers</b>	<b>All</b>	<ul style="list-style-type: none"><li>• June – John White, FDEP - RCRA Generator Improvement Rule</li><li>• July – Summer Social</li><li>• Aug – Potential speaker on AST Regulations</li></ul>
<b>Next Meeting</b>	<b>All</b>	FDEP Conference Room

Notes: **This record may be found in Google Drive, Secretary 2017, Board Minutes and Agendas**