



BOARD MEETING MINUTES

JUNE 13, 2018

1:30 – 3:00

FDEP CENTRAL DISTRICT CONFERENCE ROOM

Members Present	Officers	Directors	Committees / (Chair)	Additional
<input checked="" type="checkbox"/> = Present <input type="checkbox"/> = Absent	<input checked="" type="checkbox"/> Jane Gregory <input checked="" type="checkbox"/> Amy Guilfoyle <input checked="" type="checkbox"/> Viviana Useche <input type="checkbox"/> Danielle Mohan	<input checked="" type="checkbox"/> Michael Alexander <input checked="" type="checkbox"/> Debra Boothe <input checked="" type="checkbox"/> Christine Daniel <input checked="" type="checkbox"/> Scott Evanson <input checked="" type="checkbox"/> Brett Robinson	<input type="checkbox"/> Elections (Open) <input type="checkbox"/> Logistics (Open) <input checked="" type="checkbox"/> Membership (Debra Boothe) <input checked="" type="checkbox"/> Outreach (S. Evanson) <input checked="" type="checkbox"/> Scholarship (D Mohan) <input checked="" type="checkbox"/> Social Media/Web (M Alexander) <input type="checkbox"/> Sponsorship <input type="checkbox"/> Training (J Stewart)	Rain Yates Becca Bowden

MEETING AGENDA

Call to Order	Jane	<ul style="list-style-type: none"> Welcome – 1:40 Announcements
Meeting Minutes	Viviana	Approval <input type="checkbox"/> Yes <input type="checkbox"/> No Approved minutes for Feb and May 2018
Treasurer Report	Danielle	Approval <input type="checkbox"/> Yes <input type="checkbox"/> No
Old Business	Jane	<ul style="list-style-type: none"> 018 E2 Day Planning – SeaWorld October 18 <ul style="list-style-type: none"> Sponsorship Plan Keynote Speaker update <ul style="list-style-type: none"> SeaWorld guest speaker possibility - Guy Harvey Training Topics <ul style="list-style-type: none"> If presentation at meeting is successful, bring it to E2 Hazardous Waste training E2 Day Bingo - Wrap up/summary of topics Non-profit tables <ul style="list-style-type: none"> CFAP, ASCE, ACFS, METRA, City of Orlando, Orange County Sponsorship Package and payment options <ul style="list-style-type: none"> Make flyer into table Core sponsorship: <ul style="list-style-type: none"> Increase price for donation level for consideration <ul style="list-style-type: none"> Bronze \$250, Silver \$500, Gold \$700, Platinum \$1,000 20% discount for early bird special, July 31 cut-off Sponsorship Committee - Clarify who needs to be recognized and how (other than the core sponsors) Use some sponsorship money to cover Summer Social cost Use Eventbrite for sign-up FDEP Petroleum Program event CPR/First Aid class <ul style="list-style-type: none"> Good feedback. Attendees commented that they would come back if offer again. Scott - write review about class Lesson learned: <ul style="list-style-type: none"> Forward invite to a wider network - What is the target audience? Send invites sooner Universal can provide another class in August - September To increase interest, bring in dummies to meetings to advertise the class

		<ul style="list-style-type: none"> • CHMM Prep class • Bank account • Training Plan • Summer social <ul style="list-style-type: none"> • Industry mixer? • Silent Auction - Paper vs. electronic (Handbid app) • Amy will look for location
Committee Updates	All	<ul style="list-style-type: none"> • Corporate • Logistics • Membership • Outreach • Scholarship • Training • Web/Social Media
New Business	All	<ul style="list-style-type: none"> • CFEEA Battle of the Buildings: 7 county area buildings <ul style="list-style-type: none"> ○ Info for water, energy usage ○ Tap for presentation about Battle of the Buildings <ul style="list-style-type: none"> ▪ Will be available for E2 for short presentation
Meeting Speakers		<p>June – Kendal Westphal July – None (summer social) August – Mark Sees, City of Orlando</p>
Next Meeting	All	<p>FDEP Conference Room</p> <ul style="list-style-type: none"> ➤ Board meeting ➤ General meeting

Notes: **This record may be found in Google Drive, Secretary 2018, Board Minutes and Agendas**