



BOARD MEETING AGENDA

OCTOBER 11, 2017

1:30 – 3:00

FDEP CENTRAL DISTRICT CONFERENCE ROOM

Members Present <input checked="" type="checkbox"/> = Present <input type="checkbox"/> = Absent	Officers <input type="checkbox"/> Debra Boothe <input type="checkbox"/> Jimmy Stewart <input type="checkbox"/> Amy Guilfoyle <input type="checkbox"/> Danielle Mohan	Directors <input type="checkbox"/> Christine Daniel <input type="checkbox"/> Scott Evanson <input type="checkbox"/> Jane Gregory <input type="checkbox"/> Brett Robinson <input type="checkbox"/> Lauren Staly	Committees / (Chair) <input type="checkbox"/> Elections (Open) <input type="checkbox"/> Logistics (M. Colon) <input type="checkbox"/> Outreach (S. Evanson) <input type="checkbox"/> Scholarship (D Mohan) <input type="checkbox"/> Social Media/Web (M Alexander) <input type="checkbox"/> Sponsorship (B Robinson) <input type="checkbox"/> Training (J Stewart)	Guests Present
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MEETING NOTES

Call to Order	Debra	<ul style="list-style-type: none"> Welcome Announcements:
Meeting Minutes	Debra	Approval <input type="checkbox"/> Yes <input type="checkbox"/> No
Treasurer Report	Danielle	Approval <input type="checkbox"/> Yes <input type="checkbox"/> No
Old Business	Debra	<ul style="list-style-type: none"> Email has been sent to Bill Schmidt/SeaWorld to amend contract for washable plates. I will follow up. Laura Gimpelson approved us for the 5.5 PDH credits for E2 Day. Jane will be ordering the sponsor posters. Mike, the City of Orlando, will draft and print the program. Mike to set up individual company codes for registration purposes. Amy is working on sending out to all sponsors. Amy will request that the sponsors bring a gift card or other door prize. Still working on this. Amy discussed the plastic cup selection with FECC and moved to order 500 color change green cups with our logo on one side and FECC on the other side. https://www.discountmugs.com/dmlab/design.php?product_id=SC16M&color=Blue&quantity=300 Jane provided information on the price of Tervis tumblers for METRA speakers. Need Board approval prior to purchase. Is she ordering? Mike from SeaWorld would like the opportunity to speak at E2 Day during the opening. They will prepare a few slides and have requested 15 mins. Jane will order the scholarship winner a large check for presentation. Lauren to make a slide that states – We made changes – for the slide show at E2 Day. Need a short video for lunch. Scott looking into the FDOT stormwater video. Moving forward with CPR/Safety training. See if Jimmy, Lee C, and Gatorland personnel can team up for the training. Lauren to finalize evaluations for this year’s E2 Day. Amy contacted CFEDN regarding the post E2 Day social to be held at Brickhouse. Metra to help find sponsors but will not sponsor the event themselves. Metra to sponsor the Holiday December social with up to \$200 in food purchases. We would suggest hosting at AleHouse, Ferg’s, Ace, WOB, or the Xmas Bar downtown. Jane will get the list of volunteers to Michael by the end of this week Do we want or need an interim Board Meeting two weeks prior to E2?
Committee Updates	All	<ul style="list-style-type: none"> Corporate <ul style="list-style-type: none"> o NA Logistics

		<ul style="list-style-type: none"> • Outreach • Scholarship • Training • Web/Social Media
New Business	All	✓ Discuss any new business from committees.
Meeting Speakers		Oct – Jane Gregory, OC Fertilizer Ordinance Nov – E2 Day Dec – Social Jan- Feb_
Next Meeting	All	FDEP Conference Room <ul style="list-style-type: none"> ➤ Board meeting ➤ General meeting

Notes: **This record may be found in Google Drive, Secretary 2017, Board Minutes and Agendas**